

Minutes for February 8, 2022 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met in regular session in the High School Library and via Google Meet on Tuesday, February 8, 2022.

Board members present: Amber Swartz, Cayle Buckingham, and Sean Saxton. Cassy Allen joined the meeting at 8:01 p.m. and Andrew Sullivan joined electronically at 8:05 p.m.

Board members absent: None

Others in attendance in person or electronically were: Chris Coffelt, Becky Broich, Amy Whittington, Dan Johnson, and five guests.

Board President Swartz called the meeting to order at 7:17 p.m.

CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for February 8, 2022.
- Minutes of the previous meeting on January 19, 2022.
- Financial reports for the following funds for January 2022: General, Management, Physical Plant and Equipment Levy, Capital Projects, Debt Service, Partial-Self Insurance Fund, Activity, Scholarship, and Lunch.
Summary list of bills for February:
General Fund \$106,318.26; Activity Fund \$33,577.01; Lunch Fund \$35,364.79; PPEL Fund \$2,231.55; Capital Projects Fund \$161,404.94.
- Funds in the amount of \$2,475.75 will be transferred from the general fund to the lunch fund. This transfer provides the lunch fund with a portion of the federal COVID-19 funding (Education Stabilization Fund-Elementary and Secondary School Emergency Relief Fund II – ESSER II) for COVID-19 expenses incurred.
- One open enrollment application was approved for a Clarke CSD student to attend Central Decatur CSD beginning the 2022-2023 school year.
- The following fundraising requests were approved: Senior Class – Services to assist at La Bota II Restaurant on March 25 & 26, 2022.

Motion to approve all items listed in Consensus Items and Reports by Saxton, second by Buckingham.

LEARNING LINK:

- Central Decatur Community School Foundation members, Todd Applegate, Marcia Stephens, and Erin Dykes talked about the district endowment which provides funding for senior scholarships, classroom innovation grants, and district enrichment grants. This endowment currently has a balance of approximately \$187,000 and will award \$5,500 in scholarships this year.

ACTION ITEMS:

- The only updated COVID-19 guidance was Governor Reynolds's emergency proclamation will expire at 11:59 p.m. on Tuesday, February 15, 2022.
- District Facility Projects:
 - The Board reviewed the request for proposal (rfp) for architect, design, and engineering firms to provide master planning and project development for door entries, safety/security, and HVAC projects. **Motion** by Buckingham, second by Saxton. Motion carried unanimously. Proposals will be reviewed and a firm selected to work with in April.
 - Commercial Roof Coatings is preparing a quote for renewal of the roof systems for each building. Quotes are being finalized for HALO Vape Detectors. No action taken.
 - Superintendent Coffelt talked about the possibility of utilizing ESSER funds for staff retention with contract renewals for the 2022-2023 school year. There will be further discussion next month. No action taken.
- Personnel:
 - The Board approved to continue to share the following operational sharing positions with Lamoni CSD and Green Hills AEA for the 2022-2023 school year: Superintendent (60%-CD, 40%-L); HR Director (50%-CD, 50%-L); Transportation Director (80%-CD, 20%-L); and Social Worker (60%-CD, 40%-AEA). **Motion** by Buckingham, second by Saxton. Motion carried unanimously.
 - The Board approved the resignation from Todd Applegate as Co-Head JH Boys Basketball Coach, with appreciation for his service. **Motion** by Buckingham, second by Saxton. Motion carried unanimously.

ACTION ITEMS cont'd:

- Board Policy:
 - The Board approved the second reading of the 400 series of board policy regarding employees. **Motion** by Saxton, second by Buckingham. Motion carried unanimously.
 - Secondary Principal Dan Johnson talked about board policy 505.5 – Graduation Requirements. In preparations for the 2022-2023 school year, the secondary staff have discussed restructuring the current nine-period day to an eight-period day. Dan discussed details of the potential impact on this policy and building the master schedule.
 - The 600 series of board policy pertains to the education program and is the next series up for review. Subcommittee members Sean Saxton and Andrew Sullivan will work with Superintendent Coffelt to review and provide recommendations for board approval.

INFORMATION ITEMS:

- Amy and Dan reviewed the Iowa School Performance Profile. This online tool shows how public schools performed on required measures. Both highlighted student achievement data for each level.
- Superintendent Coffelt shared several resources to update the board about education-related legislative issues. Board directors discussed status and impact of these various topics.
- The Board reviewed different financial indicators that are monitored as it relates to development of the 2022-2023 certified budget.
- Upcoming Dates:
 - a. Regular Meeting: Tuesday, March 8, 2022 at 7:15 p.m. - High School Library/Google Meet.

Allen moved the meeting be adjourned at 8:40 p.m. Second by Buckingham.

Amber Swartz, President

Becky Broich, Board Secretary