

Minutes for November 8, 2022 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met for the annual/organizational/regular session in the High School Library on Tuesday, November 8, 2022.

Board members present: Amber Swartz, Cassy Allen, and Sean Saxton.

Board members absent: Nick Tharp and Andrew Sullivan.

Others in attendance: Rosa Sondag along with ten Central Trail FFA members, Chad Alley-Estes Construction Project Coordinator, Chris Coffelt, and Becky Broich.

Board President Swartz called the meeting to order at 7:19 p.m. Superintendent Coffelt reviewed the public complaint procedures to address concerns as outlined in Board Policies 221-Public Participation at Board Meetings, 401.4-Employee Complaints, and 502.4-Student Complaints.

CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for November 8, 2022.
- Minutes of the previous meetings on October 11, 2022.
- Summary list of bills for November:
General Fund \$129,953.75; Activity Fund \$31,602.32; Lunch Fund \$41,352.41; PPEL Fund \$793.00; Capital Projects Fund \$99,556.74; Management Fund \$1,528.00; Bond & Interest \$30,062.50.
- Funds in the amount of \$3,654.53 will be transferred from the general fund to the lunch fund. This transfer provides the lunch fund with a portion of the federal COVID-19 funding (American Rescue Plan Elementary and Secondary School Emergency Relief –ESSER III) for COVID-19 expenses incurred.
- Open enrollment applications for two students to attend CD from the Lamoni Community School District.
- The fundraising request for the Class of 2025 to sell raffle tickets for a fire ring.

Motion to approve all items listed in Consensus Items and Reports listed above by Allen, second by Saxton. Motion carried unanimously.

LEARNING LINK:

- Central Trail FFA members talked about events and experiences at the 2022 National FFA Convention in Indianapolis, IN last month. Members were able to learn about other career opportunities by touring various businesses and farms before and after the convention. From various speakers to workshops, this convention continues to be a great leadership and learning opportunity for those that attend.
- Chad Alley, Estes Construction, reviewed the HVAC upgrade project estimated costs and timeline.

ORGANIZATIONAL PROCEDURES:

- The election of officers was held.
 - Sean Saxton nominated Amber Swartz for the position of President. No further nominations were made. The board voted unanimously for Amber Swartz to serve as President of the Board. The oath of office was administered to Amber Swartz as Board President.
 - Sean Saxton nominated Cassy Allen for the position of Vice-President. No further nominations were made. The board voted unanimously for Cassy Allen to serve as Vice-President of the Board. The oath of office was administered to Cassy Allen as Board Vice-President.
- The board appointed Becky Broich as Board Secretary/Treasurer. **Motion** by Allen, second by Saxton. Motion carried unanimously. The oath of office was administered.
- The board decided that regular meetings will be held on the third Wednesday of the month at 7:30 p.m. in the high school library. This change will start in January.
- The Board approved the appointment of Verle Norris as the school attorney, with the use of Lynch Dallas PC, as needed. **Motion** by Allen, second by Saxton. Motion carried unanimously.
- The board designated First Interstate Bank and Farmers Bank as the District's depositories and established \$6,000,000.00 as the District's maximum deposit to each. **Motion** by Saxton, second by Allen. Motion carried unanimously.
- The Board designated The Leon Journal as Central Decatur's official newspaper publication. **Motion** by Allen, second by Saxton. Motion carried unanimously.

Superintendent Coffelt and Board Secretary Becky Broich reviewed 2021-2022 Fiscal Year End of Year Reports, including: the Certified Budget Comparison, Unspent Balance History, Revenue and Expenditure Categories and Amounts, Transportation Costs, and CD Trial Balance. The board approved reports to close out the 2021-22 fiscal year. **Motion** by Saxton, second by Allen; Motion carried unanimously.

ACTION ITEMS:

- Superintendent Coffelt talked about the HVAC projects, other priority areas including safety, security and roofs, and unanticipated projects such as the concrete drive at the middle/high school. No action was taken.
- One bid was received for the 2022-23 snow removal season. The Board approved the bid from DCLI, LLC. **Motion** by Allen, second by Saxton. Motion carried unanimously.
- The Board reviewed the October 2022 certified enrollment, K-12 student demographic data and student participation data in college and career courses.
 - The Board discussed CTE offerings at the high school and the implementation of the Education and Healthcare Registered Apprenticeships this school year.
 - Other areas of potential expansion and increased focus, such as computer science, were also discussed in order to ensure students have access to courses that meet area and regional workforce needs.The Board approved the annual review of district, attendance center and course enrollment data. **Motion** by Allen, second by Saxton. Motion carried unanimously.
- The board approved to renew the Recycling Disposal Agreement and the 28E Agreement for use of the wash bays located at the Transportation Facility with Decatur County. **Motion** by Saxton, second by Allen. Motion carried unanimously.
- Superintendent Coffelt shared with the board that Lamoni, Mount Ayr, and Wayne Community School Districts have all approved sharing girls wrestling. As discussed, the sharing agreement is being developed with each District paying 25% of the cost. No action was taken.
- The Board approved the School Budget Review Committee application for modified supplemental amount for \$57,816 due to open enrolled out students on the October 2022 count for whom CD is required to pay tuition in the current year to the receiving district and were not on the October 2021 count (8 students). **Motion** by Allen, second by Saxton. Motion carried unanimously.
- Personnel:
 - The Board approved the following hires: Carter Wilken, Assistant HS Girls Wrestling and Assistant Golf; Peyton Pedersen, Head JH Boys Basketball; and Candy Moffett, Concession Stand Manager. **Motion** by Allen, second by Saxton. Motion carried unanimously.
 - The Board was notified that Angie Vaughn has been hired as a paraeducator.
 - The Board discussed the Early Retirement Incentive and developing an Early Notification Incentive. A decision will be made at the December meeting as to which option may be utilized.
- The Board approved the first reading of the 100 Series – School District of board policy. **Motion** by Saxton, second by Allen. Motion carried

INFORMATION ITEMS:

- Upcoming Dates:
 - a. IASB Convention: Thursday, November 17, 2022
 - b. Regular Meeting: Tuesday, December 13, 2022 at 7:15 p.m. - High School Library.

Allen moved the meeting be adjourned at 9:30 p.m. Second by Saxton.

Amber Swartz, President

Becky Broich, Board Secretary