

## Minutes for June 28, 2023 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met in regular session in the High School Library on Wednesday, June 28, 2023.

Board members present: Amber Swartz, Sean Saxton, Cassy Allen, Andrew Sullivan, and Nick Tharp.

Board members absent: None

Others in attendance: Kyle Sheetz, Brad Gardner, Ethan Johnson, Dalton Boerner, Amy Whittington, Dan Johnson, Zach Clark, Mark Huppert, Chris Coffelt, Becky Broich and three guests.

Board President Swartz called the meeting to order at 7:31 p.m.

### CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for June 28, 2023.
- Minutes of the previous meeting on May 24, 2023.
- Summary list of bills for June and July 1:  
General Fund \$250,004.80; Activity Fund \$37,824.18; Lunch Fund \$33,119.69; PPEL Fund \$19,723.92; Capital Projects Fund \$159,098.42; Management Fund \$285,942.06.
- Funds in the amount of \$7,779.95 will be transferred from the General Fund to the Lunch Fund. This transfer provides the Lunch Fund with a portion of the federal COVID-19 funding (American Rescue Plan Elementary and Secondary School Emergency Relief –ESSER III) for COVID-19 expenses incurred.
- Funds in the amount of \$138,472.00 will be transferred from the general fund to the capital projects fund. This transfer provides ESSER III funds for the approved HVAC upgrades project.
- The following fundraising requests were approved: HS Volleyball – Thelma’s Dinner and FCCLA – Selling Pies. ***Motion*** to approve all items listed in Consensus Items and Reports listed above by Allen, second by Sullivan. Motion carried unanimously.

### LEARNING LINK:

- City Administrator Kyle Sheetz and Police Chief Brad Gardner reviewed details and considerations regarding a School Resource Officer (SRO) for the 2023-24 school year. The SRO would work 25 hours per week during the 2023-2024 school year, with costs covered by the city for the initial year. The Board will review again next month and determine whether to utilize this position as one more way to ensure a safe learning environment for students.

### ACTION ITEMS:

- The board approved the District Developed Service Delivery Plan. This plan outlines how the District identifies and provides services for special education students. ***Motion*** by Tharp, second by Saxton. Motion carried unanimously.
- District Projects/Purchases
  - Estes Construction Project Managers Ethan Johnson and Dalton Boerner reviewed progress for the HVAC project and reviewed four change orders. The Board approved the following change orders: PCO #002 – Replace FCS room ceiling \$16,396.00; PCO #003 – Heating coil supply fan in industrial tech area \$10,668; PCO #004 – Bury water line to high school chiller \$11,703.00; PCO #005 – Chiller circuits \$5,357.00 ***Motion*** by Saxton, second by Tharp. Motion carried unanimously.
  - Technology Director Mark Huppert reviewed the quotes to purchase chromebooks for north elementary and grades nine and ten. The Board approved the quote for 240 Lenovo Chromebooks 500e G2 for a total of \$74,640. ***Motion*** by Sullivan, second by Tharp. Motion carried unanimously.
  - The board approved to advertise for bids to sell one bus (old #4) and van #36, accepting bids at the July meeting. ***Motion*** by Allen, second by Saxton. Motion carried unanimously.
- The board approved a Memorandum of Understanding (MOU) with Decatur County Hospital identifying the school as an Alternate Care Site during an emergency situation at the hospital. ***Motion*** by Allen, second by Sullivan. Motion carried unanimously.

## ACTION ITEMS CONT'D

- Personnel:
  - The Board accepted the resignations of the following staff: Kim Elsberry, Secondary School Counselor; Steve Neilssen, Instrumental Music; Cat Bethards, South Elementary Office Manager; Mindy Hamilton, Yearbook Sponsor; Wade Hamilton, Head JH Football Coach; and Jr Wells, Assistant JH Football Coach. **Motion** by Allen, second by Sullivan. Motion carried unanimously.
  - The Board approved the following hires: Matt Kruzich, Elementary SPED Teacher and Assistant HS Girls Basketball Coach; Tim Casey, Kindergarten Teacher and Assistant HS Volleyball Coach; Cayle Buckingham, Secondary School Counselor; and Peyton Pedersen and Peyton Gilbert sharing the Assistant HS Football Coach 50/50. **Motion** by Saxton, second by Tharp. Motion carried unanimously.
  - The Board approved the list of certified and classified staff for 2023-2024 contracts. **Motion** by Saxton, second by Tharp. Motion carried unanimously.
  - Superintendent Coffelt shared considerations for instructional technology supports and services for 2023-2024. The District will advertise for the Elementary School Counselor exploring ways to ensure sustainability of this position in the future.
  - The Board approved the tentative agreement for 2023-2024 school year with the Central Decatur Community School Employee Association. This agreement increases the hourly wage by \$1 for a total package increase of 6.2%. **Motion** by Tharp, second by Saxton. Motion carried unanimously.
  - The Board approved the salary increase for Directors/Coordinators, and Elementary and Secondary Principals, at a total package of 4.2%. **Motion** by Tharp, second by Saxton. Motion carried unanimously.
  - The Board approved an agreement with Cornerstone of Care for Behavior Intervention Support Team (BIST) services for the 2023-2024 school year. This agreement provides staff training in managing student social, emotional, and behavioral health. **Motion** by Allen, second by Tharp. Motion carried unanimously.
- Board Policy:
  - The Board approved the second reading of the 300 series (Administration) of Board Policy. **Motion** by Allen, second by Saxton. Motion carried unanimously.
  - The Board approved the first reading of policy updates for the following policies: 710.01E1, 710.01E2, 710.01R1, 802.04, 402.02, 501.14, 501.15, 504.05, 504.05R1, 505.05, 507.02, 507.02E1, 607.02, 704.06, 804.07R1, 401.14, 408.01, 602.01, 602.02, 602.03, 605.01, 605.01R1, 605.02, 605.03, 605.03R1, 605.03E1, 605.03E2, 605.03E3, 605.03E4, 605.04, 605.05, 601.02, 216.02, 607.01, 200.04, 210.05, 401.05R1, 407.02, 501.02, 604.06, 701.02, 708, 104, 104R1, 213, 402.05, 503.07, 503.07E1, 503.07E2, 505.04, 507.02E2, 507.02E3, 507.02E4, 601.01, 603.05, 605.03E5, 605.07R1, 607.02R1. **Motion** by Saxton, second by Allen. Motion carried unanimously.

## INFORMATION ITEMS:

- The Board was given the Iowa Association of School Boards (IASB) legislative action priorities to select for the 2024 general session. Four priorities that represent the District's greatest local needs will be selected at the July meeting.
- The following handbooks were shared with the board to review with approval at the July meeting: Elementary and Secondary Student, Employee, and Athletics and Activities. The Principals reviewed suggested revisions to the student handbooks. The Board asked administration to develop language that restricted cell phone usage during any instructional time during the school day.
- Upcoming Dates:
  - a. Regular Meeting: Wednesday, July 26, 2023 – 7:30 p.m. – High School Library
  - b. Regular Meeting: Wednesday, August 16, 2023 – 7:30 p.m. – High School Library

The Board entered into closed session at 9:41 p.m. per Iowa Code 21.5(1)(i) - To Evaluate the Professional Competency of an Individual for the Superintendent evaluation. **Motion** by Allen, second by Saxton. Motion carried unanimously. Roll call vote: Ayes: Allen, Sullivan, Swartz, Saxton, and Tharp. Nays: None.

The Board resumed open session at 10:15 p.m. The Board approved the superintendent's salary increase at a total package of 4.2%, the same as certified staff, directors, and principals and adding one year to the contract. **Motion** by Saxton, second by Tharp. Motion carried unanimously.

Saxton moved the meeting adjourn at 10:15 p.m. Second by Allen.