

Minutes for July 26, 2023 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met in regular session in North Elementary Room #1900 on Wednesday, July 26, 2023.

Board members present: Amber Swartz, Sean Saxton, Cassy Allen, and Nick Tharp.

Board members absent: Andrew Sullivan

Others in attendance: Alli Theisen, Joy Evertsen, Amanda Kelley, Chris Coffelt, and Becky Broich.

Board President Swartz called the meeting to order at 7:30 p.m.

CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for July 26, 2023.
- Minutes of the previous meeting on June 28, 2023.
- Summary list of bills for July:
General Fund \$162,899.15; Activity Fund \$18,204.21; Lunch Fund \$6,277.42; PPEL Fund \$1,304.92; Capital Projects Fund \$130,145.85; Management Fund \$800.00.
- Funds in the amount of \$7,547.92 will be transferred from the General Fund to the Lunch Fund. This transfer provides the Lunch Fund with a portion of the federal COVID-19 funding (American Rescue Plan Elementary and Secondary School Emergency Relief –ESSER III) for COVID-19 expenses incurred.
- There were no fundraising requests.

Motion to approve all items listed in Consensus Items and Reports listed above by Allen, second by Saxton. Motion carried unanimously.

LEARNING LINK:

- Nutrition Services Director Joy Evertsen talked about the celebrations and challenges in the nutrition services program. Increasing costs, shortages, and staffing have been huge challenges over this past year. The nutrition services program has been able to serve local pork and produce grown by animal science class students farrowing pigs and plant science students planting raised garden beds, as well as the greenhouse. Other than the daily meals, the Cardinal Café Staff are always busy providing snacks for the Cardinal Muscle Program, fresh produce snack to grades PK-6th made possible from the Fresh Fruit and Veggie Grant, prepping several food items for concessions, catered prom and other banquets, and fixed meals for some of the sports teams for away games, to name a few. On average, over 280 breakfasts and over 482 lunches are prepared and served every day during the school year.

ACTION ITEMS:

- District Projects/Purchases
 - Estes Construction Project Engineer Alli Theisen reviewed progress for the HVAC project and reviewed six change orders. The Board approved the following change orders: PCO #007 – Paint/conduit in MS/HS Gym \$6,556; PCO #008 – Fall protection system for RTU-2 in revised location \$4,493; PCO #009 – RTU-1 location change \$13,014; PCO #010 – Exhaust fans, no cost; PCO #011 – HVAC pipe insulation \$1,951; PCO #012 – Cooler piping, no cost. **Motion** by Saxton, second by Allen. Motion carried unanimously.
 - The Board approved the bids from Leon Recycling, \$352 for bus (old #4) and \$575 for van #36. **Motion** by Allen, second by Saxton. Motion carried unanimously.
 - Boyd Construction will begin repair to the MS/HS drive the last week of July.
- A Revenue Purpose Statement describes how school districts can spend penny sales tax (SAVE) funds that the State has dedicated to public schools. The Board adopted the Resolution Approving Revenue Purpose Statement, Ordering an Election on a Revenue Purpose Statement to Authorize Expenditures from Revenue Received from the State Secure an Advanced Vision for Education Fund, and Ordering the Publication of a Notice of Election. **Motion** by Allen, second by Tharp. Motion carried unanimously.
- The Board selected the following top four priorities for the District to submit to IASB for the upcoming 2024 Legislative session:
 - School Funding Policy: Provides sufficient and timely funding to meet education goals and ensuring funding that private schools receiving public funds should be held to the same standards
 - Mental Health: Establish comprehensive school and community mental health systems to offer preventative and treatment services.
 - Teacher Recruitment and Licensure: Supports additional tools to attract individuals to the teaching profession.
 - Teacher Professional Development and Retention: Developing effective teachers and keeping them in every Iowa school district is crucial to student success.

Motion by Saxton, second by Tharp. Motion carried unanimously.

ACTION ITEMS CONT'D

- The Board provided input to develop language that restricted cell phone usage during any instructional time during the school day. The Board approved the following handbooks for 2023-2024: Employee, Elementary, Secondary, and Coaching/Advisor. **Motion** by Allen, second by Saxton. Motion carried unanimously.
- The Board approved the following 2023-2024 Nutrition Services items.
 - Renewal of contracts through the Central Buying Consortium (CBC) with the following vendors: Martin Brothers – food and supplies and chemicals for dish and cleaning and Loffredo – produce.
 - The escalator bid for milk and related products from Anderson Erickson. This was the only bid received.
 - The bids for bread products from Hy-Vee, Leon and Martin Bros, dependent upon cost savings and availability of product.
 - The bid for bottled water for ala carte from Leon Hardware and Appliances**Motion** by Allen, second by Tharp. Motion carried unanimously.
- Superintendent Coffelt shared the 2023-2024 Head Start MOU. The Board will review for approval at the August meeting.
- The Board reviewed the 2023-2024 fee schedule including: Activity admissions/passes, Driver's Ed, book rental, laptop deposit, band rental, class dues, and meals. The following fees increased:
 - South Elem lunch \$3.05; North Elem lunch \$3.25; MSHS lunch \$3.50; Adult lunch \$5.00.**Motion** by Saxton, second by Tharp to approve the fee schedule as presented. Motion carried unanimously.
- Personnel:
 - The Board approved the following hires: Amanda Kelley, Nutrition Services Director; Alex Carmichel, Elementary Counselor; Jon Pedersen, Head HS Boys Track Coach; Zach Clark, Head JH Football Coach; Colby Wilken, Assistant JH Football Coach. **Motion** by Saxton, second by Allen. Motion carried unanimously.
 - The Board was notified of the following classified staff hires and position changes: Tiffany Durell, Part-Time Custodian; Jessica Buckingham, Office Manager at South Elementary; Bette Jo Cooper, Online Learning Para; Melanie Puck, Library Para; and Jenny Jones – Library/Computer Para.
 - The Board accepted the resignations of the following staff: Lisa Cook, Para and Rudy Evertsen, Head HS Softball Coach. **Motion** by Allen, second by Tharp. Motion carried unanimously.
 - The Board approved the list of coaches and sponsors 2023-2024. **Motion** by Saxton, second by Allen. Motion carried, with Tharp abstaining.
 - The Board reviewed and approved AD Zach Clark's supplemental schedule percentage of base changes: Head Boys & Girls Track, Drama, and Cross Country from 8% to 11%; Assistant Cross Country and Assistant Boys and Girls Track from 3% to 8%; Assistant Golf from 3% to 5%; Summer Weightlifting from 7% to 8%; Head JH Boys and Girls Track from 4% to 7%; and the following new positions: Assistant JH Boys and Girls Track at 3% and Assistant FFA Sponsor at \$4%. **Motion** by Saxton, second by Allen. Motion carried with Tharp abstaining.
 - The Board approved developing a 28E with the City of Leon for a School Resource Officer for the 2023-2024 school year. The 28E will be reviewed and approved at the August board meeting. **Motion** by Allen, second by Saxton. Motion carried unanimously.
 - The Board approved the proposed structure for technology services for 2023-2024 – Sharing tech services through Green Hills AEA and Tech Director of Lamoni Community School District. The finalized structure/agreements will be approved at the August board meeting. **Motion** by Saxton, second by Tharp. Motion carried unanimously.
- The Board approved the second reading of policy updates for the following policies: 710.01E1, 710.01E2, 710.01R1, 802.04, 402.02, 501.14, 501.15, 504.05, 504.05R1, 505.05, 507.02, 507.02E1, 607.02, 704.06, 804.07R1, 401.14, 408.01, 602.01, 602.02, 602.03, 605.01, 605.01R1, 605.02, 605.03, 605.03R1, 605.03E1, 605.03E2, 605.03E3, 605.03E4, 605.04, 605.05, 601.02, 216.02, 607.01, 200.04, 210.05, 401.05R1, 407.02, 501.02, 604.06, 701.02, 708, 104, 104R1, 213, 402.05, 503.07, 503.07E1, 503.07E2, 505.04, 507.02E2, 507.02E3, 507.02E4, 601.01, 603.05, 605.03E5, 605.07R1, 607.02R1. **Motion** by Allen, second by Tharp. Motion carried unanimously.

INFORMATION ITEMS:

- The Board reviewed District 2023-2024 memberships and areas of focus.
- Upcoming Dates:
 - a. Regular Meeting: Wednesday, August 16, 2023 – 7:30 p.m. – High School LibraryAllen moved the meeting adjourn at 9:48 p.m. Second by Tharp.