

## Minutes for April 24, 2024 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met in regular session in the High School Library on Wednesday, April 24, 2024.

Board members present: Sean Saxton, Nick Tharp, Andrew Sullivan, and Amber Swartz.

Board members absent: Cassy Allen.

Others in attendance: Mark Patience, Zach Clark, Amy Whittington, Dan Johnson, Chris Coffelt, Becky Broich and two guests.

Board President Swartz called the meeting to order at 7:32 p.m.

### COMMENTS FROM THE AUDIENCE:

- The public hearing for the proposed 2023-2024 school budget amendment was held. No written or public comment was given or received.
- The public hearing for the proposed 2024-2025 school budget was held. No written or public comment was given or received.

### CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for April 24, 2024.
- Minutes of the previous meeting on March 27, 2024.
- Financial reports for the following funds for March 2024: General, Management, Physical Plant and Equipment Levy, Capital Projects, Bond and Interest, Partial-Self Insurance Fund, Activity, Scholarship, and Lunch.
- Summary list of bills for April:  
General Fund \$91,447.66; Activity Fund \$38,773.88; Lunch Fund \$24,738.86; PPEL Fund \$6,800.33; Capital Projects Fund \$59,681.51; Bond & Interest Fund: \$351,662.50.
- Funds in the amount of \$5,968.64 will be transferred from the General Fund to the Lunch Fund. This transfer provides the Lunch Fund with a portion of the federal COVID-19 funding (American Rescue Plan Elementary and Secondary School Emergency Relief –ESSER III) for COVID-19 expenses incurred.
- One open enrollment application from a Mormon Trail CSD student was approved to attend CD next year.
- There were no fundraising requests.

**Motion** to approve all items listed in Consensus Items and Reports listed above by Sullivan, second by Saxton. Motion carried unanimously.

### LEARNING LINK:

- Secondary Principal Dan Johnson highlighted the goals and objectives identified in the District Career and Academic Plan, reviewing the opportunities and actions to ensure students have explored and identified pathways for college and career readiness. Students start this plan in eighth grade using Xello college and career readiness software and continue to review it through their senior year. The Board discussed the success of efforts to provide students authentic learning opportunities through welding, health care, and construction trades, as well as the culinary arts coffee shop and catering business. The Board pushed to continue expansion of technology-related experiences and opportunities.

### ACTION ITEMS:

- Athletic/Activities Director Zach Clark reviewed the cost of officials, the impact on the athletic budget, and the Pride of Iowa (POI) Conference increase in admission to POI championship events. The Board will review District admission prices for 2024-2025 in June.
- Budget:
  - The Board approved amending the 2023-2024 budget to increase estimated expenditures in the areas of instruction by \$250,000 and total other expenditures by \$832,300 to allot for increased costs and the HVAC/roof projects. **Motion** by Saxton, second by Tharp. Motion carried unanimously.
  - The budget guarantee is a mechanism that is designed to respond to declining enrollment allowing districts to receive an increase of 1% over the prior year's Regular Program District Cost. The board adopted the following resolution in order to receive the scale down or 101% budget guarantee. **Resolution:** RESOLVED, that the Board of Directors of Central Decatur Community School District, will levy property tax for fiscal year 2024-2025 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. **Motion** by Saxton, second by Tharp. Motion carried unanimously.
  - The Board adopted the 2024-25 school budget with a tax rate of \$12.46 per \$1,000 taxable valuation. **Motion** by Sullivan, second by Saxton. Motion carried unanimously.

## ACTION ITEMS CONT'D

- District Projects/Purchases
  - The School Safety Improvement Grant application for security cameras and door access control systems has been approved. The Board awarded the project to Kidwell, Inc for the camera and door access devices and installation with the addition of Halo sensors and HVP, LLC for cabling. The grant will provide \$150,000 towards this project, with the remaining funds coming from the Capital Projects Fund (Secure an Advanced Vision for Education, SAVE). **Motion** by Saxton, second by Sullivan. Motion carried unanimously.
  - The Board received one bid for the sale of the pole barn and approved the sale to Brian Broich in the amount of \$2,000. The building must be removed by June 1, 2024. **Motion** by Sullivan, second by Tharp. Motion carried unanimously.
  - The Board approved the purchase of playground mulch from Chesnut Lawn & Landscape for North and South Elementary. **Motion** by Tharp, second by Saxton. Motion carried unanimously.
- The board approved Class of 2024 students for graduation, pending successful completion of all district graduation requirements. **Motion** by Saxton, second by Tharp. Motion carried unanimously.
- The following Southwestern Community College (SWCC) Educational Services Contracts were approved for 2024-25: Nurse Assisting Career Academy, Emergency Medical Tech, Welding Career Academy, Carpentry and Building Trades, Computer Networking and Information Technology Career Academy, and Online Arts and Sciences courses. The SWCC contract for Welding Technology, Applied Engineering Technology, Health Science, and Carpentry and Building Trades beginning May 13, 2024 through August 4, 2024 was also approved. **Motion** by Tharp, second by Saxton. Motion carried unanimously.
- The Board approved purchasing IT services by block of hours in twenty hour increments through Green Hills AEA for 2024-2025. **Motion** by Sullivan, second by Saxton. Motion carried unanimously.
- The Board approved the first reading of the following policies: 405.02 – Licensed Employee Qualifications, Recruitment, Selection; 411.02 – Classified Employee Qualifications, Recruitment, Selection; 507.8R1 – Special Health Services Regulation; 704.01 – Local-State-Federal-Misc Revenue; 704.06 – Fundraising Within the District; 704.06R1 – Fundraising Within the District Regulation; 706.01 – Payroll Periods; 706.02 – Payroll Deductions; 706.03 – Reduction in Employee Pay; 706.03R1 – Reduction in Employee Pay Regulation; 707.01 – Presentation and Publication of Financial Information; 707.04 - Audit. The following policies were rescinded and combined with policies above: 504.5 – Student Fund Raising (704.06); 504.5R1 – Student Fund Raising Regulation (704.06R1); 707.02 – Treasurer’s Annual Report and 707.03 – Publication of Financial Reports (both combined with (707.01)). **Motion** by Tharp, second by Saxton. Motion carried unanimously.
- Personnel:
  - The Board accepted the following coach resignations: Matt Kruzich, Assistant HS Girls Basketball and Tim Casey, Assistant HS Volleyball. **Motion** by Tharp, second by Sullivan. Motion carried unanimously.
  - The Board approved the following hires:
    - Certified: John (Boyd) Sinclair, Elementary Special Education Teacher; Chalin Dassau, Secondary Math Teacher; and Jennifer Staback, Kindergarten Teacher.
    - Coach: Colby Wilken, Summer Weight Lifting and Assistant Golf and Tim Casey, Head HS Volleyball.
    - Classified Staff Hire Notification: Misti Hearn, North Elementary Office Manager.

## INFORMATION ITEMS:

- Board Business:
  - Superintendent Coffelt informed the Board that the District has been awarded the 21<sup>st</sup> Century Grant in the amount of \$1,349,775 over the next five years. This grant has served and will continue to serve as a critical resource for students and families making it possible for the District to provide before and after school activities for grades K-8.
  - Superintendent Coffelt shared the impact of legislation that passed this session.
- Upcoming Dates:
  - a. National Teacher Appreciation Day – Tuesday, May 7, 2024
  - b. Staff Recognition Week – May 6-10, 2024
  - c. Board Appreciation Month - May
  - d. May 15, 2024: Board of Education Regular Meeting @ 7:30 pm – High School Library.
  - e. 2024 Graduation: Sunday, May 19, 2024

Sullivan moved the meeting adjourn at 9:13 p.m. Second by Tharp.

The Board entered into exempt session under Iowa Code Chapter 20.17(3) for collective bargaining strategy.