

Minutes for June 18, 2024 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met in regular session in Room 1152 in the High School on Tuesday, June 18, 2024.

Board members present: Sean Saxton, Cassy Allen, Amber Swartz, Andrew Sullivan, and Nick Tharp

Board members absent: None

Others in attendance: Amy Whittington, Dan Johnson, Zach Clark, Colby Wilken, Chris Coffelt, Becky Broich and two guests.

Board President Swartz called the meeting to order at 7:25 p.m.

CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for June 18, 2024.
 - Minutes of the previous meeting on May 15, 2024.
 - Financial reports for the following funds for May 2024: General, Management, Physical Plant and Equipment Levy, Capital Projects, Bond and Interest, Partial-Self Insurance Fund, Activity, Scholarship, and Lunch.
 - Summary list of bills for June:
General Fund \$255,460.78; Activity Fund \$26,346.60; Lunch Fund \$24,235.22; PPEL Fund \$4,790.97;
Capital Projects Fund \$11,174.38; Bond & Interest Fund \$151,987.50.
And bills due after July 1: Management Fund \$42,442.21 and PPEL Fund \$9,050.00.
 - Funds in the amount of \$11,647.09 will be transferred from the General Fund to the Lunch Fund. This transfer provides the Lunch Fund with a portion of the federal COVID-19 funding (American Rescue Plan Elementary and Secondary School Emergency Relief –ESSER III) for COVID-19 expenses incurred.
 - Funds in the amount of \$11,078.00 will be transferred from Capital Projects to the General Fund to reallocate the remainder of the GRM Networks grant for Ag.
 - One open enrollment application for a Lamoni CSD student to attend CD for the 2024-2025 school year was approved.
 - The following 2024-2025 contracts and agreements were approved: English Language Learner (ELL) virtual supports/services through Green Hills AEA; Behavior Intervention Support Team (BIST) services through Cornerstone of Care; and online student skills development software to address achievement gaps through IXL Learning
 - The Board approved the following fundraising requests: Softball – Fried chicken meal through Cater 2 U 2.
- Motion** to approve all items listed in Consensus Items and Reports listed above by Allen, second by Saxton. Motion carried unanimously.

LEARNING LINK:

- Principals Amy Whittington and Dan Johnson talked about Summer 2024 learning opportunities. Elementary summer camp is offered for preschool through sixth grade and is averaging about sixty students per day. Along with instructional time, fun field trips have been planned. At the secondary level, junior high students are focusing on math, English language arts, and reading instruction while twenty-four 9-12 grade students are taking credit recovery classes.

ACTION ITEMS:

- District Projects/Purchases:
 - AD Zach Clark talked about a new video board for the MS/HS gym made possible with funding through the Central Decatur Athletic Booster Club. Zach and Summer Weightlifting Coach Colby Wilken talked about renovating the weight room with new flooring and equipment for physical education and athletic programs. They are working on securing grants/donations to fund both projects. They also talked about the possibility of repainting the Cardinal logo on the north wall of the MS/HS gym.
 - With the completion of HVAC, roof, and safety and security projects over the last few years, the Board is looking to complete another facility needs assessment to identify/assess current condition of the facilities. Superintendent Coffelt is working to obtain quotes from construction management companies.
 - The installation of security cameras and HALO devices should be completed mid-July. The Board was informed of the hail damage to the roofs that was sustained last month and the cost to repair that will be covered by insurance.

ACTION ITEMS CONT'D

- Personnel:
 - The Board accepted the following resignations: Coaches - Heidi Bell, Assistant HS Track; Ashley Dittmer, Head JH Volleyball; Connor Christensen, Head HS Girls Wrestling; and Reece Tedford, Head JH Girls Track. Secondary Special Education Teacher Tracy Andrews. **Motion** by Saxton, second by Sullivan. Motion carried unanimously.
 - The Board approved the following hires:
 - Teacher Learning Facilitator – Michaela Lane.
 - TLC Staff: Mentors – Mindy Hamilton, Annie Nickell, Tracy Martin, Bonnie Clark, Heidi Bell, and Tricia Applegate. Instructional Coach – Laci Erke and Zach Clark (Sped).
 - Coaches – Melanie Puck, Head JH Volleyball; Connor Christensen, Head HS Boys Wrestling and Assistant HS Football; Ashley Dittmer, Assistant HS Volleyball; and Steve Gilbert, Assistant HS Football.**Motion** by Sullivan, second by Allen. Motion carried unanimously.
 - Classified Staff Notification: Activity Custodian John Rippey and Custodian Mason Soll. Student IT Worker Nash Dykes.
 - The Board approved the following certified staff negotiation items:
 - Two-year agreement beginning July 1, 2024 through June 30, 2026 with the Central Decatur Education Association. This agreement keeps the generator base at \$30,250, provides step and lane advancement, and also provides that all certified staff realize a minimum increase of \$1,000.
 - MOU stating all high school assistant sport coaches will receive supplemental payment at a rate of 8% of the supplemental generator base as identified in the Master Agreement.**Motion** by Saxton, second by Allen. Motion carried unanimously.
 - The Board approved the list of certified and coach/sponsor staff for the 2024-2025 school year and Article V of the 28E agreement with the City of Leon for the School Resource Officer Program was updated to reflect the District providing \$15,000 in operational sharing funds to the City of Leon to support the costs of the SRO position.
Motion by Sullivan, second by Tharp. Motion carried unanimously.
 - With the resignation of Amanda Kelley, the District is evaluating what structure best fits our Nutrition Services Department.

INFORMATION ITEMS:

- Board Business:
 - The Board was given the Iowa Association of School Boards (IASB) legislative action priorities to select for the 2025 general session. Four priorities that represent the District's greatest local needs will be selected at the July meeting.
 - Chris, Sean, and Amber talked about the IASB Summit on Student Success attended last week.
 - The following handbooks were shared with the board to review with approval at the July meeting: Elementary and Secondary Student, Employee, and Athletics and Activities. The Principals reviewed suggested and mandatory revisions from the 2024 legislative session to the student handbooks.
 - Board members reviewed the proposed increase for conference activity fees.
 - Superintendent Coffelt reviewed progress and considerations relative to establishing the four day school week for students and staff.
- Upcoming Dates:
 - a. July 15, 2024: Board of Education Regular Meeting @ 7:15 pm – High School Library.
 - b. August 21, 2024: Board of Education Regular Meeting @ 7:15 pm – High School Library.

The Board entered into closed session at 9:06 p.m. per Iowa Code 21.5(1)(i) - To Evaluate the Professional Competency of an Individual for the Superintendent evaluation. **Motion** by Saxton, second by Allen. Motion carried unanimously. Roll call vote: Ayes: Allen, Sullivan, Swartz, Saxton, and Tharp. Nays: None.

The Board resumed open session at 9:29 p.m.

Allen moved the meeting adjourn at 9:29 p.m. Second by Sullivan.