

Minutes for July 15, 2024 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met in regular session in the High School Library on Monday, July 15, 2024.

Board members present: Sean Saxton, Cassy Allen, and Amber Swartz. Andrew Sullivan joined the meeting via Google Meet at 7:24 p.m. Nick Tharp joined the meeting at 7:28 p.m.

Board members absent: None

Others in attendance: Chris Coffelt and Becky Broich.

Board President Swartz called the meeting to order at 7:20 p.m.

CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for July 15, 2024.
- Minutes of the previous meeting on June 18, 2024.
- Financial reports for the following funds for June 2024: General, Management, Physical Plant and Equipment Levy, Capital Projects, Bond and Interest, Partial-Self Insurance Fund, Activity, Scholarship, and Lunch.
- Summary list of bills for July:
General Fund \$248,876.54; Activity Fund \$13,443.60; Lunch Fund \$9,650.81; PPEL Fund \$2,793.00;
Capital Projects Fund \$126,824.82; Management Fund \$241,450.06.
- Funds in the amount of \$39,851.82 will be transferred from the General Fund to the Lunch Fund. This transfer provides the Lunch Fund with a portion of the federal COVID-19 funding (American Rescue Plan Elementary and Secondary School Emergency Relief –ESSER III) for COVID-19 expenses incurred.
- Funds in the amount of \$52,320.75 will be transferred from the general fund to the capital projects fund. This transfer provides ESSER III funds for the approved HVAC upgrades project.
- Funds in the amount of \$4,980.36 will be transferred from the general fund to the activity fund. This transfer reimburses the activity fund for safety equipment purchases for 2023-2024.
- One open enrollment application for a Clarke CSD student to attend CD for the 2024-2025 school year was approved.
- The following 2024-2025 annual membership and service agreements were approved: Iowa School Finance and Information Services (ISFIS), Iowa Association of School Board (IASB), Rural School Advocates of Iowa (RSAI), and Vector Solutions, an online platform to provide state mandated trainings.
- There were no fundraising requests.

Motion to approve all items listed in Consensus Items and Reports listed above by Saxton, second by Allen. Motion carried unanimously.

ACTION ITEMS:

- District Projects/Purchases:
 - The installation of door access and HALO devices have begun this week. There is a delay with the security camera project since the cameras that were included in the bid are not made any more so the company is looking for a replacement option. The Motorola radios the Board approved to purchase in March have been on backorder and should be here next month.
 - The old pole barn has been removed. Next steps are to install the softball batting cages and put up the new pole barn by the livestock facility.
 - The Board continues to discuss completing another facility needs assessment to identify/assess the current condition of the facilities and prioritize needs. The Board plans to hold a work session this fall.
- The Board reviewed the RSAI 2025 Legislative Issue Survey and selected the following top four priorities for the District to submit to IASB for the upcoming 2025 Legislative session:
 - Supplemental State Aid – Providing districts with adequate general fund resources to support a high-quality education for all students.
 - School Funding Policy – The funding system should be equitable, providing sufficient revenue to cover the actual cost of educational programs.
 - Private School Accountability – Private schools should be held to the same standards of accountability and transparency as public school. Supports opposition to the use of taxpayer dollars to fund private schools through educational savings accounts, vouchers, or other programs.
 - Area Education Agencies – Support state policies that provide full and equitable funding across all AEAs to provide essential services in a cost-effective manner to students and school districts.
- The Board approved the Elementary and Secondary Student and Athletic/Activity handbooks for 2024-25. ***Motion*** by Allen, second by Tharp. Motion carried unanimously. The Employee Handbook will be approved in August.

ACTION ITEMS CONT'D

- The Board approved the following 2024-2025 Nutrition Services items.
 - Renewal of 28E Agreement through the Central Buying Consortium (CBC) and contracts with the following vendors: Martin Brothers – food and supplies and chemicals for dish and cleaning and Loffredo – produce.
 - The escalator bid for milk and related products from Anderson Erickson. This was the only bid received.
 - The bids for bread products from Hy-Vee, Leon.

Motion by Tharp, second by Saxton. Motion carried unanimously.
- The Board reviewed the 2024-2025 fee schedule including: Activity admissions/passes, Driver's Ed, book rental, laptop deposit, band rental, class dues, and meals. The following fees increased:
 - Activity: Varsity Events: Adult \$7 / Non CD Students \$5; JV & JH Events: Adult \$5 / Non CD Students \$3; Track Events: Adult \$7 / Non CD Students \$5; and Drama \$7. Activity Passes: Adult: 12-punch pass \$65 / Annual Pass \$125 and College student: 12-punch pass \$55 / Annual Pass \$80.
 - South Elem lunch \$3.15; North Elem lunch \$3.35; MSHS lunch \$3.75.

Motion by Saxton, second by Allen to approve the fee schedule as presented and approve the POI Conference gate admission increase. Motion carried unanimously.
- Personnel:
 - The Board accepted the resignation from elementary teacher Bailey Gwinn. **Motion** by Allen, second by Tharp. Motion carried unanimously.
 - The Board approved the following hires: Head HS Girls Wrestling Coach, Colby Wilken and Assistant HS Boys Basketball Coach, Alex Ymir. Correction from last month – Connor Christensen will be Assistant JH Football Coach, not high school. **Motion** by Tharp, second by Allen. Motion carried unanimously.
 - The Board approved the 2024-2025 Classified Staff Master Contract, salary schedule, and staff list. **Motion** by Allen, second by Saxton. Motion carried unanimously.
 - The Board approved a 3% total package increase for Superintendent Coffelt. **Motion** by Allen, second by Saxton. Motion carried unanimously. The Board approved the salary increase for district office staff, directors, and administration for 2024-2025. **Motion** by Allen, second by Saxton. Motion carried unanimously.
 - The Board approved a lane change request for Kristine Birkland to move from BA+24 to MA for the 2025-2026 school year.
 - Lyric Friend has been hired as a student IT worker. Seth Reed filled in to help unload the food truck this past year and will continue as general kitchen laborer at \$15.25/hour.
- The Board approved the first reading of the following policies: 106.01; 106.01E1; 106.01R1; 106.01R2; 106.01R3; 106.01R4; 106.01R5; 200.04; 206.03; 206.04; 401.06; 402.03; 501.03; 501.09; 501.09R1; 501.12; 501.14; 501.15; 502.06; 505.02; 603.01; 603.12; 607.02; 708; 710.01; 801.03; 803.02; 905.03 and rescinded 501.09E1; 501.10; and 501.10R1. **Motion** by Allen, second by Tharp. Motion carried unanimously.

INFORMATION ITEMS:

- Board Business:
 - Superintendent Coffelt talked about 2024-25 strategic priorities focusing on staff recruitment & retention, student achievement, and district finances and facilities. The Board will further discuss ways to measure and monitor progress and success in these areas.
 - Superintendent Coffelt shared about his experience at the AASA Legislative Advocacy Conference in Washington, DC last week.
- Upcoming Dates:
 - a. August 21, 2024: Board of Education Regular Meeting @ 7:30 pm – High School Library.
 - b. August 23, 2024: First Day of School.

Allen moved the meeting adjourn at 8:40 p.m. Second by Tharp.