

Minutes for November 20, 2024 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met in regular session in the High School TAP Room 1122 on Wednesday, November 20, 2024.

Board members present: Sean Saxton, Amber Swartz, and Nick Tharp. Andrew Sullivan joined the meeting at 7:57 p.m.

Board members absent: Cassy Allen

Others in attendance: Dan Johnson, Chris Coffelt, Becky Broich and eleven guests.

Board President Swartz called the meeting to order at 7:30 p.m. No public comment was given.

CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for November 20, 2024.
- Minutes of the previous meeting on October 23, 2024.
- Financial reports for the following funds for October 2024: General, Management, Physical Plant and Equipment Levy, Capital Projects, Bond and Interest, Partial-Self Insurance Fund, Activity, Scholarship, and Lunch.
- Summary list of bills for November:
General Fund \$104,260.05; Activity Fund \$48,003.91; Lunch Fund \$34,456.33; Capital Projects Fund \$113,569.85; PPEL Fund \$2,362.33; Bond & Interest Fund \$22,000.
- Funds in the amount of \$706.01 will be transferred from the General Fund to the Lunch Fund. This transfer provides the Lunch Fund with 21st Century grant funds for expenses incurred.
- One open enrollment application was approved for a student from the Wayne CSD to attend CD, beginning immediately.
- Renewal of the Recycling Disposal Agreement and the 28E Agreement for use of the wash bays located at the Transportation Facility with Decatur County.
- There were no fundraising requests.

Motion to approve all items listed in Consensus Items and Reports listed above by Saxton, second by Tharp. Motion carried unanimously.

LEARNING LINKS:

- Becca Crouch highlighted her role as HR Director and the following certified staff new to the District introduced themselves to the Board: Maizee Lindsey, Preschool; Boyd Sinclair, Elementary Special Education; Jen Staback, Kindergarten; Levi Dugger, 5-12 Band; Alex Ymir, Elementary Special Education; Megan Carpenter, HS Business; Chalin Dassau, MSHS Math; Jessica Muller, MSHS English; and Micheala Lane, MSHS Teacher Learning Facilitator.

ORGANIZATIONAL PROCEDURES:

- The election of officers was held.
 - Sullivan nominated Amber Swartz for the position of President. No further nominations were made. The board voted unanimously for Amber Swartz to serve as President of the Board. The oath of office was administered to Amber Swartz as Board President.
 - Sullivan nominated Cassy Allen for the position of Vice-President. No further nominations were made. The board voted unanimously for Cassy Allen to serve as Vice-President of the Board.
- The board appointed Becky Broich as Board Secretary/Treasurer. **Motion** by Saxton, second by Sullivan. Motion carried unanimously. The oath of office was administered by the Board President.
- The board decided to move regular meetings to be held on the second Wednesday of the month at 7:30 p.m. in the high school TAP room.
- The Board approved the appointment of Verle Norris and Ahlers & Cooney, P.C. as school attorneys. **Motion** by Sullivan, second by Tharp. Motion carried unanimously.
- The board designated First Interstate Bank, Farmers Bank, and Iowa Schools Joint Investment Trust (ISJIT) as the District's depositories and established \$6,000,000.00 as the District's maximum deposit to each. **Motion** by Saxton, second by Sullivan. Motion carried unanimously.
- The Board designated The Leon Journal as Central Decatur's official newspaper publication. **Motion** by Sullivan, second by Saxton. Motion carried unanimously.

Superintendent Coffelt and Board Secretary Becky Broich shared 2023-2024 fiscal year end reports, including: the Certified Budget Comparison, Unspent Balance and Solvency Ratio History, General Fund Revenue/Expenses; Sped and Transportation Costs, and CD Trial Balance. The board approved reports to close out the 2023-24 fiscal year.

Motion by Tharp, second by Saxton; Motion carried unanimously.

ACTION ITEMS:

- District Projects/Purchases:
 - Superintendent Coffelt discussed the initial meeting and timeline with Devono Constructions Solutions to complete a Facility Needs Assessment.
 - The safety and security project is expected to be completed by the end of November. The safety and security was a \$250,000 project which provided new internal and external security cameras across the District, as well as more secure building entrances for each building. \$150,000 in federal safety and security funds were applied to the project.
- Superintendent Coffelt and Principal Johnson reviewed the purpose of the School Improvement Advisory Committee (SIAC) and topics covered during this fall's meeting which included the cardinal logo, 4-day school week, and chronic absenteeism. The Board approved the summary and feedback from the fall meeting. **Motion** by Tharp, second by Saxton. Motion carried unanimously.
- The Board approved the School Budget Review Committee application for modified supplemental amount for \$83,625. due to open enrolled out students on the October 2024 count for whom CD is required to pay tuition in the current year to the receiving district and were not on the October 2023 count (10 students). **Motion** by Saxton, second by Tharp. Motion carried unanimously.
- The Board approved the early graduation requests from eight seniors, upon completion of all necessary requirements. **Motion** by Saxton, second by Tharp. Motion carried unanimously.
- Personnel:
 - The Board approved the following resignations: Carter Wilken, JH Baseball Coach; Jon Pedersen, Head HS Football Coach; and Steve Gilbert, Assistant HS Football Coach. **Motion** by Sullivan, second by Tharp. Motion carried unanimously.
 - The Board approved the following coach/sponsor hires: Julia Quigley, Assistant HS Girls Track; Ethan Thomas, Assistant HS Baseball; Melody Goodman, HS Winter Flags; and Carter Wilken, Assistant HS Girls Wrestling Coach. **Motion** by Tharp, second by Saxton. Motion carried unanimously.
 - The Board approved the agreement to share a Food Service Director with Clarke CSD, pending review from legal counsel. **Motion** by Sullivan, second by Saxton. Motion carried unanimously.
- The Board approved the first reading of the Home School Assistance Policy. **Motion** by Tharp, second by Saxton. Motion carried unanimously.

INFORMATION ITEMS:

- Board Business:
 - The Board discussed the 2024-25 board calendar and the upcoming joint work session with Lamoni CSD.
- Upcoming Dates:
 - a. November 21: 79th Annual IASB Convention
 - b. December 11: Board of Education Regular Meeting @ 7:30 p.m. - High School Tap Room 1122
 - c. December 18: Joint Board Session with Lamoni Board of Education @ 7:30 p.m. – Lamoni High School

Saxton moved the meeting adjourn at 9:22 p.m. Second by Sullivan.

Amber Swartz, President

Becky Broich, Board Secretary