

Minutes for August 13, 2025 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met in regular session in the High School TAP Room 1122 on Wednesday, August 13, 2025.

Board members present: Amber Swartz, Cassy Allen, and Nick Tharp. Andrew Sullivan joined the meeting at 8:26 p.m.

Board members absent: Sean Saxton

Others in attendance: Tracy Martin, Zach Clark, Amy Whittington, Dan Johnson, Chris Coffelt and Becky Broich.

Board President Swartz called the meeting to order at 7:32 p.m. No public comment was given.

CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for August 13, 2025.
- Minutes of the previous meetings on July 23, 2025.
- Financial reports for the following funds for July 2025: General, Management, Physical Plant and Equipment Levy, Capital Projects, Bond and Interest, Partial-Self Insurance Fund, Activity, Scholarship, and Lunch.
- Summary list of bills for August:
General Fund \$128,791.66; Activity Fund \$12,395.95; Lunch Fund \$2,671.17
Capital Projects Fund \$108,849.05; PPEL Fund \$468.00
- Remaining funds in the amount of \$3,068.85 from the Class of 2025 will be distributed to various sports/clubs within the Activity Fund and per auditing standards.
- Open enrollment applications for three Lamoni CSD and two Clarke CSD students to attend CD for the 2025-2026 school year.
- FFA members to attend the 2025 National FFA Convention October 28-November 1 in Indianapolis, IN.
- Head Start Memorandum of Understanding (MOU) and budget for the 2025-2026 school year.
- Fundraising requests for the following were approved: HS Volleyball – sell caramel apple slices at first home FB game; FFA – hog raffle, fruit/meat sales, swine and calf shows; FCCLA – pies and cinnamon rolls from Pies & Such.

Motion to approve all items listed in Consensus Items and Reports listed above by Allen, second by Tharp. Motion carried unanimously.

LEARNING LINK:

- Elementary teacher Tracy Martin, along with Principals Whittington and Johnson, highlighted summer learning opportunities made possible through the 21st Century Community Learning Center Grant. These included instructional time and a variety of outdoor activities and field trips for elementary through middle school students. High school students participated in credit recovery programs to stay on track for graduation or catch up on coursework.
- Athletic/Activity Director Zach Clark highlighted fall sports participation and activities. He reviewed 2025-26 legislative changes, including the establishment of a conference realignment committee with policies for changing conference memberships and changes regarding cooperative athletic sharing. He also reported that weight room fundraising has been completed, with installation of new equipment anticipated in early to mid-November.

ACTION ITEMS:

- District Projects/Purchases:
 - Old industrial technology equipment that is either no longer working or outdated for instructional purposes will be sold/disposed of according to district policy.
 - Three buses are listed for sale on www.purplewave.com.
 - The Board discussed timelines for financing projects identified in the Facility Needs Assessment.
- Nutrition Services:
 - The Board approved utilizing Martin Bros and Hy-Vee as necessary for bread for the 2025-26 school year. **Motion** by Tharp, second by Allen. Motion carried unanimously.
 - Superintendent Coffelt informed the board that the District will not share the Nutrition Services Director with Clarke CSD for 2025-26.
- The Board reviewed the 2025-26 fee schedule with no increase including: Activity admissions/passes, Driver's Ed, book rental, laptop deposit, band rental, class dues, and meals. **Motion** by Allen, second by Tharp. Motion carried unanimously.

ACTION ITEMS CONT'D

- Personnel:
 - The Board approved the resignation of Ashly Greene as Co-HS Football Cheer Sponsor. **Motion** by Sullivan, second by Tharp. Motion carried unanimously.
 - The Board approved the following hires:
 - Gabriel Novoa, Spanish teacher – pending licensure
 - Coach/Sponsors: Maggie Bly, Assistant Drama; Chad Ray, Head JH Boys Basketball; Trent Wells, Assistant HS Football
 - Jr Wells, Assistant Director of Maintenance/Custodian
 - TLC Mentor Teachers: Chelsey Sinclair, Mindy Hamilton, Tracy Martin, Annie Nickell, Tricia Applegate, Bonnie Clark, Megan Carpenter
 - New Teacher Mentors: Cathy Cornell, Tricia Applegate, Whitney Hanthorn, Micheala Lane, Beth Hall, Bonnie Clark, Bailey Cornett
- Motion** by Allen, second by Sullivan. Motion carried unanimously.
- The Board approved the 28E with the Decatur County Sheriff's Department to continue sharing a School Resource Officer (SRO). **Motion** by Allen, second by Tharp. Motion carried unanimously.
- Classified Notifications were provided and include:
 - Resignations: Lexi Pittsenbarger, Cook
 - Hires: Mark West, Cook; Reyna Gutierrez, Custodian; Manny Atwood, Bus Driver
- Board Policy:
 - The Board approved the first reading of board policy 503.10 – School Safety Assessment Team. **Motion** by Allen, second by Tharp. Motion carried unanimously.
 - The Board approved the annual review of the following board policies: 103- Long-Range Needs Assessment, 103.R1-Long-Range Needs Assessment Regulation, 505.08-Parent and Family Engagement District-Wide, 505.08R1-Parent and Family Engagement District-Wide Regulation, 506.01-Education Record Access, 506.01R1-Education Record Access Regulation, 506.1E1-Request of Non-Parent for Examination or Copies of Education Records, 506.1E2-Authorization for Release of Education Records, 506.1E3-Request for Hearing on Correction of Education Records, 506.1E4-Request for Examination of Education of Education Records, 506.1E5-Notification of Transfer of Education Records, 506.1E6-Letter to Parent Regarding Receipt of a Subpoena, 506.1E8-Annual Notice, 506.02-Student Directory Information, 506.02R1-Student Directory Information Regulation, 506.2E1-Authorization for Releasing Student Directory Information, 506.04-Student Library Circulation Records. **Motion** by Allen, second by Sullivan. Motion carried unanimously.
 - The Board approved the following appointments: High School Counselor Cayle Buckingham as Homeless Liaison and Superintendent Chris Coffelt as District Equity & Title IX Coordinator. **Motion** by Sullivan, second by Allen. Motion carried unanimously.

INFORMATION ITEMS:

- Board Business:
 - Superintendent Coffelt reviewed the draft of 2025-2026 strategic goals and actions, which focus on district facilities, fiscal responsibility, student achievement, staff recruitment and retention, and community engagement.
- Upcoming Dates:
 - a. August 19, 2025: Back to School Breakfast @ 8:30 am
 - b. August 26, 2025: First Day of School
 - c. September 10, 2025: Regular Meeting @ 7:30 pm – High School TAP Room 1122

The Board and Superintendent chose not to enter a closed session for the Superintendent's evaluation. Board members discussed accomplishments, ongoing areas for growth, and priorities for the future.

Allen moved the meeting adjourn at 9:23 p.m. Second by Tharp.