

Minutes for September 10, 2025 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met in regular session in the High School TAP Room 1122 on Wednesday, September 10, 2025.

Board members present: Amber Swartz, Cassy Allen, and Sean Saxton.

Board members absent: Nick Tharp and Andrew Sullivan

Others in attendance: Nicole Martz, Gabriel Novoa, Crystal Locke, Jesse English, Junior Wells, Amy Whittington, Dan Johnson, Chris Coffelt, Becky Broich, and one guest. Zac Goodall joined virtually via Google Meet.

Board President Swartz called the meeting to order at 7:32 p.m. No public comment was given.

CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for September 10, 2025.
- Minutes of the previous meetings on August 13, 2025.
- Financial reports for the following funds for August 2025: General, Management, Physical Plant and Equipment Levy, Capital Projects, Bond and Interest, Partial-Self Insurance Fund, Activity, Scholarship, and Lunch.
- Summary list of bills for September:
General Fund \$213,320.88; Activity Fund \$13,903.95; Lunch Fund \$6,027.31
Capital Projects Fund \$220,166.09; PPEL Fund \$793.00; Management Fund \$9,119.75
- Repayment to the General Fund from the lunch fund for an interfund loan totaling \$100,325 from September 2024.
- The Resolution for this loan is as follows: Interfund loan from the General Fund to Lunch Fund in the amount of \$100,000. The terms of repayment of the loan are as follows including the payment of interest: Transfer on September 11, 2025 Payback on or before September 30, 2025 at a rate equal to the First Interstate Bank daily rate of .25%. Approximate interest to pay back = \$250.
- Open enrollment application for one Clarke CSD student to attend CD for the 2025-2026 school year.
- Fundraising requests for the following were approved: Class of 2029 – working at Pizza Hut in Lamoni 11/20/25 and selling movie posters and Flags – selling temporary tattoos.

Motion to approve all items listed in Consensus Items and Reports listed above by Allen, second by Saxton. Motion carried unanimously.

LEARNING LINK:

- Nicole Martz highlighted her role as District Business Office Specialist – Human Resources/Nutrition and the following staff new to the District introduced themselves to the Board: Gabriel Novoa, Secondary Spanish; Jesse English, Secondary Art; Crystal Locke, Secondary Math; Zach Goodall, 5-6 and JH/HS Band; and Junior Wells, Assistant Director of Maintenance/Custodial Services.

ACTION ITEMS:

- District Projects/Purchases:
Superintendent Coffelt provided the Board with updates on current work and projects.
 - Trane is scheduled to replace the roof top unit compressor on September 15, 2025.
 - Summer maintenance and servicing is almost completed on eight buses. Camera replacements are expected to be scheduled soon. Three buses have been listed for sale on Purple Wave, with one already sold for \$2,100.
 - The high school kitchen HVAC system requires repair or replacement, and the District is currently collecting quotes to install a mini-split system in the South Elementary kitchen. Contractors will also assess options for repairing the tile line in the high school kitchen.
 - The old industrial technology equipment is listed for sale on 32auctions. The old weight room equipment will be listed for sale next month.
 - The Board is planning to schedule a work session with Denovo in October.No action was taken.

ACTION ITEMS CONT'D

- Personnel:
 - The Board approved Micheala Lane as Yearbook Sponsor. **Motion** by Saxton, second by Allen. Motion carried unanimously.
 - Classified Notifications were provided and include:
 - Resignations: Melanie Puck, Paraeducator
 - Hires: Carrie Hutchison, Cook and Jessica Hutton, Part-time Cook
- Board Policy:
 - The Board approved the second reading of board policy 503.10 – School Safety Assessment Team. **Motion** by Allen, second by Saxton. Motion carried unanimously.

INFORMATION ITEMS:

- Board Business:
 - SBO/Board Secretary Becky Broich shared the FY24 Audit.
- Upcoming Dates:
 - a. September 8-12, 2025: CD HoCo Week 2025
 - b. October 1, 2025: 2025 Certified Enrollment Count Date
 - c. October 9, 2025: RSAI Annual Meeting and Dinner
 - d. October 22, 2025: Regular Meeting @ 7:30 pm – High School TAP Room 1122 – Possible Work Session with Denovo
 - e. School Improvement Advisory Committee Meeting
 - f. November 4, 2025: School Board Election
 - g. November 18, 2025: Annual/Organization Meeting @ 7:30 pm – High School TAP Room 1122
 - h. November 20, 2025: Annual IASB Convention
 - i. December 10, 2025: Joint Board Work Session @ 7:30 pm; Regular Meeting @ 8:30 pm – High School TAP Room 1122

Saxton moved the meeting adjourn at 8:27 p.m. Second by Allen.

Amber Swartz, President

Becky Broich, Board Secretary