

Minutes for November 18, 2025 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met for the annual/organizational meeting in the High School Library on Tuesday, November 18, 2025.

Board members present: Amber Swartz, Cassy Allen, Sean Saxton, Nick Tharp, and Jo Frank.

Board members absent: None

Others in attendance: Amy Whittington, Dan Johnson, Chris Coffelt, Becky Broich, and two guests.

Board President Swartz called the meeting to order at 7:30 p.m. No public comment was given.

CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for November 18, 2025.
- Minutes of the previous meeting on October 22, 2025.
- Financial reports for the following funds for October 2025: General, Management, Physical Plant and Equipment Levy, Capital Projects, Bond and Interest, Partial-Self Insurance Fund, Activity, Scholarship, and Lunch.
- Summary list of bills for November:
General Fund \$168,388.23; Activity Fund \$139,690.84; Lunch Fund \$24,442.13
Capital Projects Fund \$51,581.83; PPEL Fund \$14,735.11
- Open enrollment applications for two Mormon Trail CSD students to attend CD due to a change in residence.
- Renewal of the Recycling Disposal Agreement and the 28E Agreement for use of the wash bays located at the Transportation Facility with Decatur County.
- There were no fundraising requests.
- A field trip to view madrigal performances on December 6 & 7 with Beth Hall.

Motion to approve all items listed in Consensus Items and Reports listed above by Saxton, second by Allen. Motion carried unanimously.

- The Board denied an open enrollment application for a CD student to attend Clarke CSD due to the application being filed late with no good cause. **Motion** by Allen, second by Saxton. Motion carried unanimously.

ORGANIZATIONAL PROCEDURES:

- The board accepted the Abstract of Votes from the November 4, 2025 City-School Election, confirming the following Directors: Amber Swartz – At-Large Director Seat and Cassy Allen – Director District 1, each for four year terms. **Motion** by Tharp, second by Frank. Motion carried unanimously. The oath of office was administered to the reelected directors.
- The election of officers was held.
 - Saxton nominated Amber Swartz for the position of President. No further nominations were made. The board voted unanimously for Amber Swartz to serve as President of the Board. The oath of office was administered to Amber Swartz as Board President.
 - Frank nominated Cassy Allen for the position of Vice-President. No further nominations were made. The board voted unanimously for Cassy Allen to serve as Vice-President of the Board.
- The board appointed Becky Broich as Board Secretary/Treasurer. **Motion** by Saxton, second by Frank. Motion carried unanimously. The oath of office was administered by the Board President.
- The board decided to move regular meetings to be held on the second Monday of the month at 6:00 p.m. in the high school TAP room beginning in January 2026.
- The Board approved the appointment of Ahlers & Cooney, P.C. as school attorney. **Motion** by Frank, second by Allen. Motion carried unanimously.
- The board designated First Interstate Bank, Farmers Bank, and Iowa Schools Joint Investment Trust (ISJIT) as the District's depositories and established \$6,000,000.00 as the District's maximum deposit to each. **Motion** by Tharp, second by Frank. Motion carried unanimously.
- The Board designated The Leon Journal as Central Decatur's official newspaper publication. **Motion** by Allen, second by Saxton. Motion carried unanimously.

Superintendent Coffelt and Board Secretary Becky Broich shared 2024-2025 fiscal year end reports, including: Certified Budget Comparison, Unspent Balance History, General Fund Revenue/Expenses; Special education and Transportation Costs, and Operational Sharing. The board approved reports to close out the 2024-25 fiscal year.

Motion by Tharp, second by Allen; Motion carried unanimously.

ACTION ITEMS:

- The Board approved seeking allowable growth and supplemental aid for the 2024-25 negative special education balance in the amount of (-\$143,948.84). **Motion** by Allen, second by Tharp. Motion carried unanimously.
- District Projects/Purchases:
 - The District received one bid for the refrigerator that was for sale. The bid for \$150 by Jennifer Foltz was approved. **Motion** by Allen, second by Saxton. Motion carried unanimously.
 - After discussion at the work session, the Board decided to proceed with next steps to initiate a master planning process to construct a new building, relocating South Elementary students to the North campus, along with targeted renovations at the Junior-Senior High School and North Elementary. **Motion** by Allen, second by Saxton. Motion carried unanimously.
- One bid was received for snow removal from Tharp Lawn Care. The Board awarded the bid to Tharp Lawn Care for the 2025-2026 winter season. **Motion** by Allen, second by Frank. Motion carried, with Tharp abstaining.
- The Board voted for Raymond Storm as Director for Green Hills District 1. **Motion** by Tharp, second by Allen. Motion carried unanimously.
- Personnel:
 - The Board approved the following coach contracts: Riley Harger, Asst JH Boys Wrestling; Shane Akers, Head HS Baseball; Chalin Dassau, Head JH Baseball; Maizee Lindsey, Head HS Softball; Melanie Puck, Head JH Softball; Trish Thomas, Asst JH Softball; Carlee Carson/Kylee Rockhold (50/50), Asst HS Softball; Colby Wilken, Summer Weight Lifting; and Connor Christensen, Asst Summer Weight Lifting. **Motion** by Tharp, second by Allen. Motion carried unanimously.
 - Classified Notifications include the resignation of Jessica Hutton as Part-Time Cook.
- Board Policy:
 - The Board approved the first reading of the District Wellness Policies: 507.09-507.09A1-A5. **Motion** by Allen, second by Tharp. Motion carried unanimously.
 - The Board approved the second reading of the following board policies: 208, 208 R1, 208 E1, 401.01, 502.07, 507.05, 710.1E1, 507.02, 607.02, 802.02 **Motion** by Saxton, second by Allen. Motion carried unanimously.

INFORMATION ITEMS:

- Board Business:
 - Superintendent Coffelt shared upcoming winter activities, including anticipated participation numbers and events. The weight room renovation is complete.
 - Superintendent Coffelt updated the Board regarding progress on the year's priorities and goals.
- Upcoming Dates:
 - a. November 20, 2025: Annual IASB Convention
 - b. December 10, 2025: Joint Board Work Session @ 7:30 pm; Regular Meeting @ 8:30 pm – High School TAP Room 1122

Allen moved the meeting adjourn at 9:03 p.m. Second by Tharp.

Amber Swartz, President

Becky Broich, Board Secretary