

## Minutes for December 10, 2025 Central Decatur Board of Education Meeting

The Central Decatur Community School Board of Education met in regular session in the High School Library on Wednesday, December 10, 2025.

Board members present: Amber Swartz, Cassy Allen, Sean Saxton, and Jo Frank.

Board members absent: Nick Tharp

Others in attendance: Chris Coffelt, Becky Broich, and one guest.

Board President Swartz called the meeting to order at 9:03 p.m. No public comment was given.

### CONSENSUS ITEMS AND REPORTS:

The following consent items were approved:

- The agenda for December 10, 2025.
- Minutes of the previous meetings on November 18, 2025.
- Financial reports for the following funds for November 2025: General, Management, Physical Plant and Equipment Levy, Capital Projects, Bond and Interest, Partial-Self Insurance Fund, Activity, Scholarship, and Lunch.
- Summary list of bills for December:  
General Fund \$100,843.42; Activity Fund \$17,365.26; Lunch Fund \$21,435.37; Capital Projects Fund \$49,906.83; PPEL Fund \$1,393.14; Management Fund \$9,119.75; Bond & Interest Fund \$21,675.00
- One open enrollment application for a CD student to attend Clarke CSD was approved. The family relocated and the open enrollment was not completed at Clarke CSD, as such CD Board approval was needed to finalize the correction.
- The following fundraising requests were approved: Class of 2028 – Spaghetti meal; CTE – Pork loin meal; and Senior Class – Superbowl subs.

Motion to approve all items listed in Consensus Items and Reports listed above by Allen, second by Saxton. Motion carried unanimously.

### ACTION ITEMS:

- The board designated Two Rivers Bank & Trust as one of the District's depositories and established \$300,000.00 as the District's maximum deposit. Motion by Saxton, second by Frank. Motion carried unanimously.
- The Board approved the School Budget Review Committee application for modified supplemental amount for \$93,887. due to open enrolled out students on the October 2025 count for whom CD is required to pay tuition in the current year to the receiving district and were not on the October 2024 count (11 students). Motion by Allen, second by Frank. Motion carried unanimously.
- District Projects/Purchases:
  - The Board tabled the approval of agreements with Denovo, LLC as construction manager for master planning/referendum support, pending review by the school attorney. Motion to table approval by Saxton, second by Allen. Motion carried unanimously.
- Personnel:
  - The Board approved the resignation of Cassy Allen as Assistant JH Girls Basketball Coach. Motion by Saxton, second by Frank. Motion carried, with Allen abstaining.
  - The Board approved to offer an early retirement incentive plan this year for full-time non-administrator licensed employees and non-certified directors and managers. To be eligible, employees must have completed fifteen full years of continuous contracted service with the District and are at least fifty-five by June 30, 2026. Benefit is a cash payment in the amount of \$30,000 to be paid in three annual payments. Motion by Allen, second by Saxton. Motion carried unanimously.
  - Classified Notifications include the resignation of Kelsey Morgan as Paraprofessional.
- Board Policy:
  - The Board approved the second reading of the District Wellness Policies: 507.09-507.09R1. Motion by Saxton, second by Frank. Motion carried unanimously.

**INFORMATION ITEMS:**

- Board Business:
  - Superintendent Coffelt shared upcoming Iowa Association of School Board learning opportunities for board members.
- Upcoming Dates:
  - a. January 12, 2026: Regular Meeting @ 6:00 pm – High School TAP Room 1122
  - b. January 26, 2026: IASB Day on the Hill
  - c. February 9, 2026: Regular Meeting @ 6:00 pm – High School TAP Room 1122

Allen moved the meeting adjourn at 9:38 p.m. Second by Saxton.

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Amber Swartz, President

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Becky Broich, Board Secretary